

# TEMPLATE

## Intention to sublease in Switzerland

>> [www.ums.ch](http://www.ums.ch)

We're happy to provide this Template 'Intention to sublease' free of charge.

This is a text template that you can copy/paste in an email or letter.

If you are still looking for the right sub-tenant, simply list your property on our website free of charge:

[www.ums.ch](http://www.ums.ch)

*The portal & agency for furnished apartments in Switzerland.*

[Your address]

[Address of your landlord, property owner or building management]

[Place, Date]

## Intention to sublease

Dear

I intend to sublet my property [insert description of your property here] for the period from [planned start of sublease] until [insert planned end of sublease] because I [insert reason for sublease here].

I have advertised my property with UMS Ltd. - Temporary Housing on [www.ums.ch](http://www.ums.ch).

UMS carries out a security check of interested parties prior to conclusion of the contract, prepares the sublease contract and provides advice on organizational issues and support for any legal issues in order to ensure the sublease process is carried out smoothly.

I have advertised my property for CHF [xyz.-] per month. This rental price includes all ancillary costs, complete furniture and [list additional items here: internet, telephone, TV fees, etc.].

Once a sublease contract has been finalized, I will send you a copy of the contract.

I assume this is acceptable to you; if not, please notify me.

Yours sincerely,